

## REQUEST FOR LABOR RATE INCREASE

To whom it may concern,

As of today, \_\_\_\_\_ is requesting to change the

Service Warranty Labor Rate as follows:

**Old labor rate \$\_\_\_\_\_ ; New labor rate \$\_\_\_\_\_ .**

Once approved, these rates will be applied to open repair orders after the approval date and forward.

These rates will be applied to open repair orders dated \_\_\_\_\_, 20\_\_\_\_ and forward. Please make the appropriate changes to reflect this increase.

Sincerely,

\_\_\_\_\_  
Signature of Dealership Principal

\_\_\_\_\_  
Printed Name of Dealership Principal

\_\_\_\_\_  
Date